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Privacy policy

We take Privacy Seriously

The protection of your privacy when processing personal data is important to us. When you visit our website, our web servers store the IP address of your internet service provider, the website from which you visit us, the websites you visit, the date and duration of the visit. This information is required to ensure the necessary technical transmission between websites and secure server operation. There is no further analysis and processing of this data.

If you send us data via an enquiry form, this data will be stored as part of the backup on our servers. Your data will only be used by us to process your request. Your data will be treated confidentially. We do not pass any data on to third parties.

Personal Data

Personal data is data about you. This includes your name, address and email address. You do not have to divulge any personal information in order to visit our website. In some cases we may need your name and address so that we can provide you with the correct information about our products and services, and/or respond to your request or enquiry.

The same applies if we supply you with information material upon your request or answer your questions. In these cases, we will always advise you accordingly. Furthermore, we store only those data you have transmitted automatically or disclosed voluntarily.

If you make use of one of our services, we normally collect only those data we need to offer you our service. In some case, you may be asked to provide further information, however on a voluntary basis. Whenever we process personal data, we do this to be able to offer you our service or to pursue our commercial objectives.

Automatically stored Data

Server log files

The provider of the pages automatically collects and stores information in so-called server log files your browser transmits to us automatically. Such information includes:

- Date and time of inquiry
- Name of requested file
- Page from which the file was inquired
- Access status (file transmitted, file not found, etc.)
- Web browser and operating system used
- Complete IP address of inquiring computer
- Transmitted data volume

We do not fuse these data with other data sources. The data are processed in compliance with Article 6 Paragraph 1 Point f DSGVO (German Data Protection Act) on the basis of our legitimate interest in improving the stability and functionality of our web page.

For reasons of technical safety, particularly to prevent attack attempts on our web server, we store the data temporarily. These data do not allow to identify individual persons. We make the data anonymous after seven days at the latest by shortening the IP address on the domain level so that it is not possible anymore to identify the individual user. For statistical purposes, the data are processed by us in anonymized form. We do neither synchronize the data with other databases nor transfer any data to third parties, not even in part.

Cookies

When you visit our website, we may store information on your computer in the form of cookies. Cookies are small files that are transferred from an Internet server to your browser and stored on its hard disk. Only the Internet Protocol address is stored here - no personal data. This information, which is stored in the cookies, allows you to automatically recognize it the next time you visit our website, which will facilitate your use. The legal basis for the use of cookies is the legitimate interest pursuant to Art. 6 para. 1 lit. f GDPR.

You can also visit our website without accepting cookies. If you do not want your computer to be recognised the next time you visit, you may also decline to use cookies by changing the settings in your browser to "decline cookies". The respective procedure can be found in the operating instructions of your respective browser. If you refuse the use of cookies, however, it may lead to restrictions in the use of some areas of our websites.

Use of YouTube

We use YouTube to embed videos. Like most websites, YouTube uses cookies to collect information about visitors to its website and continues to connect to the Google DoubleClick network. Our videos are therefore embedded in enhanced privacy mode, which does

not pass on information about the visitor to YouTube when viewing our web pages. Only when you start a video could this trigger further data processing. We have no influence on that. For more information about privacy at YouTube, please see their privacy policy at: http://www.youtube.com/t/privacy_at_youtube

Use of web analysis service Matomo

We use the web analysis service Matomo (former "PIWIK") on our website. Matomo uses cookies for this analysis. Cookies are small text files that are stored on your computer and that allow an analysis of the use of the website by you.

The information generated by cookies, such as the time, place and frequency of your website visit, including your IP address, is transmitted to our PIWIK server and stored there. Your IP address will be immediately anonymised during this process so that you remain anonymous to us as a user. The information generated by the cookie about your use of this website will not be disclosed to third parties. You can prevent the installation of cookies by setting your browser software accordingly; however, in such cases you may not be able to fully use all areas of our website.

If you do not agree with the storage and analysis of this data about your visit, you can object to the storage and use of this at any time by [clicking the mouse here](#). As a result, a so-called opt-out cookie is stored in your browser, which means that PIWIK no longer collects any data about your visit. Please note that if you delete the cookies in your browser settings, this may result in the opt-out cookie being deleted by PIWIK and possibly re-activated by you.

Safety

We have taken technical and administrative security measures to protect your personal data against loss, destruction, manipulation and unauthorised access. All our employees as well as service providers working for us are obliged to comply with the relevant data protection laws.

Whenever we collect and process personal information, it will be encrypted before being transferred. This means that your data can not be misused by third parties. Our security is subject to on-going review and improvement and our privacy statements are updated to reflect the latest requirements and technologies used. Please make sure you have the latest version.

Changes to this Privacy Policy

We reserve the right to change our Privacy Policy if necessary. An up-to-date copy of this Policy will always be held on our website.

Further information relating to Privacy Issues is available from our Data Protection Officer:

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